**SESSIONS for course**

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| **First hour** | **ACTIVITY** | **RELEVANT MATERIAL** | **NOTES** |
| Time: 45 min | **THEORY/MODULE: Cooperation with school**  What: lecturing about Modul 3 – cooperation with school  How: frontal  Duration: 20 min  **ACTIVITY:**   1. Working in pairs by exercises two minutes walk – find as much as possible characteristics needed for a manager   Duration: 10 minutes   1. Activity: team work in group: watch the film together and assess which role you think can play in team   Aim: to find out how to create a good working group  Duration: 15 minutes  How: watching you tube video, by knowing between participants who they are | Cooperation with school - theory  Cooperation with school/IO2\_ppt  Material: different colour strings  You tube:  [The Official Guide to Belbin Team Roles from Belbin HQ - What is Belbin? – YouTube](https://www.youtube.com/watch?v=eFsA4wUf3I0)  Material: computer, speakers | First third of slides  List an IMO:  Lecturer write them all on the board  We make pairs with strength and in mean time we walk around and saying some nice thing to by passing people  Discussion After watching the video, reflect on the following:   1. Do you have in a team at your work 2. Is it possible to organize working teams? At IMO or in School? |

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| **Secondhour** | **ACTIVITY** | **RELEVANT MATERIAL** | **NOTES** |
| Time: 45 min | **THEORY/MODULE: meetings, 5W, Swat analyses and coaching – GROW model**  **Duration: 15 minutes**  **What: negotiations between IMO and school in the principle office**  **How: working in groups**  **Duration: 15 minutes**  **ACTIVITY: role play game**  **Aim: to convince the IMO why is the cooperation good, or to convince principle why is good to work with community (IMO)**  One group presents IMO, another School or principal (ex. Can our sport club start a training in your facilities?  They are using a coaching GROW model – questions.  **Duration: 15 min**  **How: negotiations IMO in the principle office** | Cooperation with school - theory  Cooperation with school/IO3\_ppt  Groups must find an answer on a A prepared couple of questions for Goal, Reality, Options, Way | We make groups on birthday year session:  All born in summer months,  Be aware of school buerocratic |

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| **Third hour** | **ACTIVITY** | **RELEVANT MATERIAL** | **NOTES** |
| Time: 45 minutes | **THEORY/MODULE: best practices, brainstorming, action plan**  **Duration: 10 minutes**  **What: Listing knowing best practices of cooperation**  **How: using a snow Ball method – first in pairs, then in small group, then frontal**  **Duration: 20 minutes**  **ACTIVITY: mapping, list of best practices**  **Aim: to find out what already been done or what is possible to be done, …**  **Duration: 15 minutes**  **How: brainstorming, list** | Cooperation with school - theory  Cooperation with school/IO3\_ppt  Theory in brainstorming, …  <https://business.tutsplus.com/articles/top-brainstorming-techniques--cms-27181>  **Material: table, flumaster** | From page 19.-28. Just list the good practice between the different IMO, School, levels, |

\*Note: Please bear in mind that the Session Plan reflects only the Training Sessions. All Session Plans must be uploaded on Google Drive [here](https://drive.google.com/drive/u/0/folders/1JIEXxraMq9u7VeLqIY1weXq8duT8eL1m), in the respective folder (i.e., DAY 1, etc.), by **18/10/2021**.

\*\*Note: Presentations related to Project Management that will be discussed during the last day of the training will be uploaded on Google Drive [here](https://drive.google.com/drive/u/0/folders/1daXLBm3yeAtdEvXg20dHGcM8-WhkkwH7), by **18/10/2021**.